



Department of Michigan

Convention Seminar

June 8th, 2018 9:00am – 3:00pm

Here are the talking points that will be discussed during the classes on June 8, 2018. A lot of time may not be spent on some and quite a bit of time on others since this is an educational class vs. an accreditation class. This seminar will explain how it's possible to become accredited with no promises made to any who inquire.

1. AMVETS policies and procedures for claim work
2. Service officers role at each level
3. Responsibilities of an accredited AMVETS service representative
4. Proper claim filing
5. Evidence needed to file a fully developed claim
6. Proper forms used in claim work
7. Types of claims
8. Chain of command for claims and or assistance
9. AMVETS business practices
10. AMVETS National Policy Letter
11. AMVETS database (for Department Service Officers to include detailed information to work in the internet based system)
12. Electronic claims submission
13. Proper method for submitting NOD, Reconsideration, or Appeals
14. AMVETS accreditation checklist details
15. Proper way to fill out VA Form 21 for accreditation with a National Service Organization
16. Documents needed for AMVETS accreditation consideration

Seminar will be conducted by:

Timothy Sherman

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